

**Notice of an Electronically Conducted  
Regular Meeting of the Charter Township of Union  
Board of Trustees**

Notice is hereby given that the Charter Township of Union Board of Trustees will conduct their regularly scheduled July 8, 2020 meeting electronically at 7:00 p.m., consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus.

The Township Hall remains closed to the public, so there will be no in-person public attendance in the Township Hall Board Room (2010 S. Lincoln Rd., Mt. Pleasant, MI 48858), although some Board of Trustees members and Township staff may choose to participate from this location.

All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location: <https://us02web.zoom.us/j/87243116560?pwd=ZlIING8veFlONGRSazBtNkITaHM4UT09> (Meeting ID Enter "872 4311 6560" Password enter "616232"). Access to the electronic meeting will open at 6:30 p.m. All participants will be placed in a virtual waiting room until the meeting moderator opens the meeting at 7:00 p.m.

To participate via telephone conference call, please call (312-626-6799). Enter "872 4311 6560" and the "#" sign at the "Meeting ID" prompt, and then enter "616232" at the "Password" prompt. Lastly, re-enter the "#" sign again at the "Participant ID" prompt to join the meeting.

The meeting agenda, packet of materials relating to the meeting, and instructions for connecting to the meeting electronically are available on the Township's website under "Minutes and Board Packets" at <http://www.uniontownshipmi.com/>.

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the "Raise Your Hand" icon. First, click on the "Participants" button at the bottom center of the screen, and then click on the "Raise Your Hand" icon near the bottom right corner of the screen. To rise your hand for telephone dial-in participants, press \*9. The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

If there are a large number of participants, the Supervisor may choose to call on individuals by name or telephone number. Please speak clearly, and provide your name and address before making your comments. Please note that the meeting moderator will control the muting and unmuting of participants during public comment.

Written comments to the Board of Trustees may also be delivered to the drop box at the Township Hall. Comments received prior to 3:00 p.m. on 7/8/2020 will be read aloud to the Board of Trustees.

Persons with disabilities needing assistance to participate should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance may contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

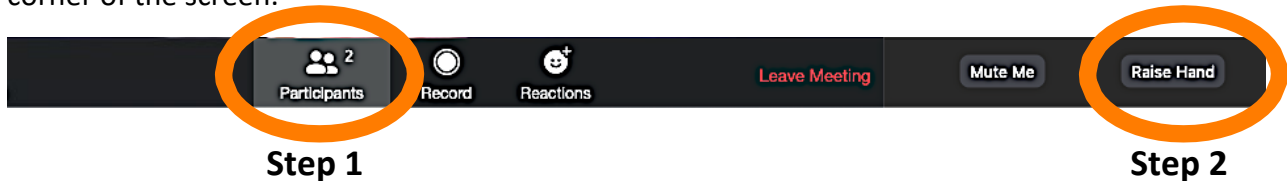
## Instructions to Participate in an Electronically Conducted Regular Meeting of the Charter Township of Union Board of Trustees

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### “Raise Your Hand” for Citizen Participation During the Public Comment Periods

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the “Raise Your Hand” icon. **First, click on the “Participants” icon** at the bottom of your screen. **Next, click on the “Raise Your Hand” icon** near the bottom right corner of the screen.



Click “Lower Hand” to lower it if needed. If you are accessing via computer, you can also use the Alt+Y (Windows) or Option+Y (Apple) to raise or lower your hand. The host will be notified that you’ve raised your hand. The Mute/Unmute function will be controlled by the meeting moderator.

**To rise your hand for telephone dial-in participants, press \*9.** The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

**Can I Use Bluetooth Headset?** Yes, as long as the Bluetooth device is compatible with the computer or mobile device that you are using.

**Do I have to have a webcam to join on Zoom?** While you are not required to have a webcam to join a Zoom Meeting, you will not be able to transmit video of yourself. You will continue to be able to listen and speak during public comment, and view the webcam video of other participants.

**Leaving the Meeting:** Click the “Leave Meeting” link at the bottom of the screen at any time to leave the meeting.



**BOARD OF TRUSTEES**

**Regular Electronic Meeting. Instructions for access will be posted and available on website  
(uniontownshipmi.com) home page**

**July 8, 2020**

**7:00 p.m.**

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda  
*Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)*
8. REPORTS/BOARD COMMENTS
  - A. Current List of Boards and Commissions – Appointments as needed
  - B. Board Member Reports
9. CONSENT AGENDA
  - A. Communications
  - B. Minutes – June 24, 2020 – Regular Meeting
  - C. Accounts Payable
  - D. Payroll
  - E. Meeting Pay
  - F. Fire Reports
10. NEW BUSINESS
  - A. Discussion/Action: Consider approval of a Special Assessment Policy regarding total project cost, number of annual installments and interest rate for citizen initiated public improvement paving projects, using PA 188 of 1954 as the underlying statute
  - B. Discussion/Action: (Nanney) To conduct a Second Reading for and consider adoption of the proposed PTXT20-01 Text Amendments to Sections 13.2 and 30.4 of the Zoning Ordinance to update the standards and approval process requirements for sand and gravel pits and other extraction operations.

- C. Discussion/Action: (Nanney) To conduct a Second Reading for and consider adoption of the proposed PTXT20-01 Text Amendments to Section 3.41 of the Zoning Ordinance to revise the definition of lot
- D. Discussion/Action: (Board of Trustees) Election Inspector pay

11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue  
*Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)*

12. MANAGER COMMENTS

13. FINAL BOARD MEMBER COMMENT

14. CLOSED SESSION

15. ADJOURNMENT

## Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Lisa	Cody	11/20/2020
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Denise	Webster	2/15/2020
4-Secretary	Alex	Fuller	2/15/2023
5-Vice Secretary	Mike	Darin	2/15/2022
6	Stan	Shingles	2/15/2021
7	Ryan	Buckley	2/15/2022
8	James	Thering Jr.	2/15/2021
9	Doug	LaBelle II	2/15/2022
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/18/2021
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 - Secretary	Taylor	Sheahan-Stahl	12/31/2021
5 - Vice Secretary	Judy	Lannen	12/31/2022
Alt. #1	Brandon	LaBelle	12/31/2022
Alt. #2	Jim	Engler	2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2020
2	James	Thering, Jr.	12/31/2020
3	Bryan	Neyer	12/31/2020
Alt #1	Randy	Golden	1/25/2021
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Don	Long	12/31/2020
2	Mike	Lyon	12/31/2020
3	vacant seat		12/31/2018
4-BOT Representative	vacant seat		11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2021
2	Richard	Jakubiec	12/31/2021
3	Andy	Theisen	12/31/2021
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2020
2	John	Dinse	12/31/2021
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2021



## Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Ben	Gunning	11/20/2020
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2021
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2023
9	Vance	Johnson	2/13/2021
10	Michael	Smith	2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2020
2	Vacant		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2020
2 - PC Representative	Denise	Webster	8/15/2020
3-Township Resident	Sherrie	Teall	8/15/2021
4 - Township Resident	Jeremy	MacDonald	10/17/2020
5 - Member at large	Connie	Bills	8/15/2021

**2020 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular - Electronic Meeting Minutes**

A regular-electronic meeting of the Charter Township of Union Board of Trustees was held on June 24, 2020 at 7:00 p.m. as a virtual meeting through the Zoom meeting platform.

**Meeting was called to order at 7:00 p.m.**

**Roll Call**

Present: Supervisor Gunning, Treasurer Rice, Clerk Cody, Trustee B. Hauck, Trustee Lannen, Trustee Mielke, and Trustee Woerle

Technical issues – Woerle

**Approval of Agenda**

**Cody** moved **Mielke** supported to approve the Agenda as amended, moving Closed Session to Item 8 and adding New Business K. Consider Approval of Service Agreement for assessing services. **Roll Call Vote: Ayes: Gunning, Rice, Cody Hauck, Lannen, and Mielke Nays: 0. Motion carried.**

Woerle resumed back on Zoom platform.

**Presentations**

**Public Hearings**

**Public Comment**

Open: 7:08 p.m.

No comments were offered.

Closed 7:08 p.m.

**Closed Session**

**7:10 p.m.**

**Rice** moved **Cody** supported that the Board meet in closed session under Section 8(h) of the Open Meetings Act to consider written material from the Township's attorney that is exempt from disclosure by Section 13(1)(g) of the Freedom of Information Act, as well as under Section 8(e) of the Open Meetings Act to consult with the Township's attorney regarding specific pending litigation. **Roll Call Vote:**

**Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion carried.**

**7:42 p.m.**

**Mielke** moved **Woerle** supported to come out of closed session. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion carried.**

**Reports/Board Comments**

**A. Current List of Boards and Commissions – Appointments as needed**

Supervisor Gunning stated that he would like to nominate a person that is able to read site plans to the vacant Planning Commission seat.

**B. June Monthly Activity Report**

**C. Planning Commission and ZBA updates by Community and Economic Development Director**

**D. Board Member Reports**

Cody – Residents are getting numerous applications, only one application needs to be submitted per election. Ballots can be tracked – link can be found by either going to <http://www.uniontownshipmi.com/> and go to the Clerks Page or directly to the State of Michigan’s website <https://mvic.sos.state.mi.us/>

Rice – Taxes will be in mailboxes July 1, 2020; Sidewalk Committee meets June 29, 2020

Gunning – EDA updates

Hauck – Road Commission updates

Lannen – Comment related to COVID-19 urging residents and staff to continue to stay safe

Woerle – Spring 2% distributions were awarded, commented on projects the Township received:

Mary McGuire signal/signage upgrade, Broadway & Isabella road intersection improvements – design phase, and Chippewa River Water Trail Master Plan – Thanked the Saginaw Chippewa Indian Tribe for their generosity and support.

**Consent Agenda**

- A. Communications
- B. Minutes – June 10, 2020 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

**Mielke moved Rice supported to approve the consent agenda as presented. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion Carried.**

**BOARD AGENDA**

**A. Discussion/Action: (Smith) Approval of the Bid from The Isabella Corporation in the amount of \$118,055.00 for the construction of Well #11 transmission line and access driveway at the Isabella Treatment Plant**

**Hauck moved Cody supported to approve the Bid from The Isabella Corporation in the amount of \$118,055.00 for the construction of Well #11 transmission line and access driveway at the Isabella Treatment Plant. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

**B. Discussion/Action: (Nanney) To introduce and conduct a First Reading for the proposed PTXT20-01 Text Amendments to Sections 3.41, 13.2 and 30.4 of the Zoning Ordinance to update the standards and approval process requirements for sand and gravel pits and other extraction operations, and to revise the definition of lot**

**Lannen moved Cody supported to introduce and conduct a First Reading for the proposed PTXT20-01 Text Amendments to Sections 3.41, 13.2 and 30.4 of the Zoning Ordinance to update the standards and approval process requirements for sand and gravel pits and other**



extraction operations, and to revise the definition of lot. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

- C. Discussion/Action: (Nanney) To consider approval of the Civil Engineering Services Proposal from Rowe Professional Services Company in the amount of \$24,900.00 for completion of topographic surveys, construction documents, bidding assistance, and construction engineering and administration services for new sidewalk construction on East Bluegrass Road, East Broomfield Road, and South Lincoln Road; and to authorize the Township Manager to sign the agreement**

Woerle moved Lannen supported to approve the Civil Engineering Services Proposal from Rowe Professional Services Company in the amount of \$24,900.00 for completion of topographic surveys, construction documents, bidding assistance, and construction engineering and administration services for new sidewalk construction on East Bluegrass Road, East Broomfield Road, and South Lincoln Road; and to authorize the Township Manager to sign the agreement. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Mielke, and Woerle. Nays: 0. Motion Carried.**

Lannen – technical issues during discussion – did not vote  
Lannen resumed back on Zoom platform.

- D. Discussion/Action: (Stuhldreher) Consider approval of a Special Assessment Policy regarding total project cost, number of annual installments and interest rate for citizen initiated public improvement paving projects, using PA 188 of 1954 as the underlying statute**

Mielke moved Hauck supported to table consideration of the Special Assessment Policy regarding total project cost, number of annual installments and interest rate for citizen initiated public improvement paving projects, using PA 188 of 1954 as the underlying statute to allow for Township Manager to modify the language discussed by the board and add item to the July 8, 2020 Board of Trustees meeting. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

- E. Discussion/Action: (DePriest) Approve a Resolution for an alternate meeting date for the July 2020 Board of Review**

Woerle moved Mielke supported to approve the Resolution for an alternate meeting date for the July 2020 Board of Review, changing the date to July 23, 2020 at 5:30 p.m. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

- F. Discussion (Stuhldreher) Policy Governance 2.5.10 Cash Flow Adequacy**  
Discussion by the Board.

- G. Discussion (Stuhldreher) Policy Governance 2.7 End Focus of Grant and Contracts**  
Discussion by the Board.

**H. Discussion (Board of Trustees) Policy Governance 3.5 Board Commission and Community Linkage Board of Trustees annual review**

Discussion by the Board.

**I. Discussion (Board of Trustees) Policy Governance 3.6 Supervisor's Role in the Board's Process Board of Trustees annual review**

Discussion by the Board.

**J. Discussion (Board of Trustees) Policy Governance 3.7 Duties of the Elected Department Heads Board of Trustees annual review**

Discussion by the Board.

**K. Discussion/Action: (Stuhldreher) Approval of Service Agreement with Edward VanderVries, sole proprietorship, for the provision of assessing for a three (3) year period and to name Mr. VanderVries as Union Township's Assessor of Record**

Lannen moved Mielke supported to approve the Service Agreement with Edward VanderVries, sole proprietorship, for the provision of assessing for a three (3) year period and to name Mr. VanderVries as Union Township's Assessor of Record. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

**EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE**

Open 11:17 p.m.

No comments were offered.

Closed 11:17 p.m.

**MANAGER COMMENTS**

- Township is open to the public, masks and health screening are required when entering the building by all visitors. Employees are already doing daily health screening and wearing masks.
- Union Township Zoning Ordinance Virtual Open House by Zoom 7:00 p.m., Tuesday, June 30, 2020 at <https://mcka.zoom.us/j/91738308430>
- Park restrooms have been opened
- City of Mt. Pleasant and Union Township have developed "Play Safe Guidelines" for any league baseball played during the summer 2020 season due to COVID-19

**FINAL BOARD MEMBER COMMENTS**

Rice – Thank you to the Saginaw Chippewa Indian Tribe for the 2% grant reward to the Township

Hauck – Commented on the windmill project in Isabella County

Lannen – Confirmed that the Township Administration have made several attempts to fill the Building Official position with a W-2 employee per the request of the Board

**ADJOURNMENT**

**Cody moved Rice supported to adjourn the meeting at 11:24 p.m. Vote: Ayes: 7 Nays: 0. Motion carried.**

**APPROVED BY:**

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**Lisa Cody, Clerk**

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**Ben Gunning, Supervisor**

*(Recorded by Jennifer Loveberry)*

DRAFT

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
07/01/2020	101	357 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	2279 S MERIDIAN PUMP HOUSE 2279 S MERIDIAN 2010 S LINCOLN 4511 E RIVER	30.48 1,861.05 1,494.51 13,215.98 <u>16,602.02</u>
07/01/2020	101	358 (E)	01440	RESERVE ACCOUNT	RELOAD POSTAGE METER RESERVE ACCOUNT	3,000.00
07/01/2020	101	359 (E)	01233	UNITED STATES OF AMERICA	RURAL DEV II BOND PMT (92-05)	137,748.94
07/02/2020	101	360 (E)	01105	MASTERCARD	MASTERCARD - BEBOW MASTERCARD - WALDRON MASTERCARD - DEARING MASTERCARD - RADAR MASTERCARD - MCBRIDE MASTERCARD - ROCKAFELLOW MASTERCARD - SMITH MASTERCARD - STUHLREHER MASTERCARD - OCKERT MASTERCARD - THEISEN MASTERCARD - NANNEY MASTERCARD - SMITH	957.22 28.41 1,047.58 47.30 773.75 390.40 16.97 557.25 158.02 68.59 187.29 (333.80) <u>3,898.98</u>
07/08/2020	101	22033	00020	JAMES ALWOOD	WELL SITE LEASE - JUNE 2020	529.96
07/08/2020	101	22034	00072	BLOCK ELECTRIC	CONVERT WALL PACKS TO LED/UPS CONNECTION	2,143.72
07/08/2020	101	22035	00095	C & C ENTERPRISES, INC.	JANITORIAL SUPPLIES - PARKS CARHARTT WORK PANTS - MCBRIDE	414.85 93.00 <u>507.85</u>
07/08/2020	101	22036	00099	CENTRAL CONCRETE PRODUCTS CO. INC	5.5 SACKS OF CONCRETE CONCRETE SACKS & 1/2" REINFORCING ROD	585.00 1,065.00 <u>1,650.00</u>
07/08/2020	101	22037	00722	CHARTER TOWNSHIP OF UNION	Q2 UTILITY BILLING - PARKS Q2 UTILITY BILLING - WWTP	537.52 1,863.90 <u>2,401.42</u>
07/08/2020	101	22038	01626	DANNY COFFELL	CLOTHING ALLOWANCE REIMBURSEMENT	100.00
07/08/2020	101	22039	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES - JUNE 2020	814.54
07/08/2020	101	22040	01242	CULLIGAN WATER	WATER COOLER - SHOP JULY 2020	9.00
07/08/2020	101	22041	00162	CUMMINS BRIDGEWAY, LLC	GENERATOR SWITCH REPAIR	1,182.00
07/08/2020	101	22042	01171	DBI BUSINESS INTERIORS	COPY PAPER/DESK TRAY - TWP HALL	172.49
07/08/2020	101	22043	00207	E & S GRAPHICS, INC	CONSUMER CONFIDENCE REPORT PRINTING	2,349.00
07/08/2020	101	22044	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE	3,906.00
07/08/2020	101	22045	01219	ERC ASSOCIATES, LLC	FOUR DRUMS OF CATIONIC POLYMER	6,930.00
07/08/2020	101	22046	00209	ETNA SUPPLY COMPANY	WOODFORD VACUUM BREAKER	61.00
07/08/2020	101	22047	01390	EUROFINS EATON ANALYTICAL, INC	WATER ANALYSIS TESTING	690.00
07/08/2020	101	22048	00249	GILL-ROY'S HARDWARE	50PK 3PLY FACE MASK TWP HALL SUPPLIES	95.96 7.49 <u>103.45</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/08/2020	101	22049	00257	GOURDIE-FRASER, INC.	WWTP SCREW PUMP - ADMIN/CONST ENGINEERIN REPLACEMENT WELL 11 - BIDDING SERVICES	782.00 330.00 <u>1,112.00</u>
07/08/2020	101	22050	00287	HOME BUILDERS ASSOCIATION	HOME BUILDERS ANNUAL MEMBERSHIP-2020	470.00
07/08/2020	101	22051	01655	JIM MACLEAN	REFUND MCDONALD PAVILION RESERVATION	60.00
07/08/2020	101	22052	00405	METTLER-TOLEDO, INC.	MAINTENANCE & CALIBRATION	904.04
07/08/2020	101	22053	00418	MICHIGAN ELECTION RESOURCES	BALLOT MARKING INSTRUCTION/ABSENT VOTER	178.55
07/08/2020	101	22054	00422	MICHIGAN PIPE & VALVE-MT. PLEASANT	SCH80 PIPE/45 & 90 BEND/SXF ADAPTER MJXFLG VALVE/TAPPING FLANGE/HEX BOLTS/TA FIRE HYDRANT EXTENSION A320 MUELLER VALVE BOX RISERS	548.50 1,953.00 510.00 222.50 <u>3,234.00</u>
07/08/2020	101	22055	00463	MT. PLEASANT HEATING & AIR COND	FREON FOR TWP HALL A/C	284.00
07/08/2020	101	22056	00494	NORTH CENTRAL LABORATORIES	WASTE WATER TESTING SUPPLIES WASTE WATER TESTING SUPPLIES	151.13 141.83 <u>292.96</u>
07/08/2020	101	22057	01136	OPTO SOLUTIONS, INC	RADIO MODEM FOR LIFT STN #14	1,415.00
07/08/2020	101	22058	01438	PATTERSON PLUMBING SERVICE INC.	REPAIR LOCKER ROOM TOILET @WTR PLANT	150.00
07/08/2020	101	22059	00539	PRINTING SYSTEMS, INC	CUSTOM NOTICE OF REJECTION RESPONSE CARD	132.99
07/08/2020	101	22060	01688	QUADIENT	SERVICE TO FOLDING MACHINE	290.00
07/08/2020	101	22061	01689	LYNN SEPI	OFFICE SUPPLIES REIMBURSEMENT	26.10
07/08/2020	101	22062	01254	LARRY M SOMMER	MEAL REIMBURSEMENT - NMCOA	19.34
07/08/2020	101	22063	01654	TRACE ANALYTICAL LABORATORIES, INC.	SAMPLE HANDLING, STORAGE & DISPOSAL SAMPLE HANDLING, STORAGE & DISPOSAL	146.40 85.00 <u>231.40</u>
07/08/2020	101	22064	01013	USA BLUE BOOK	NITRILE GLOVES/SAFETY GLASSES/DPD DISPEN	533.55
07/08/2020	101	22065	01653	EDWARD K. VANDERVRIES II	ASSESSMENT ADMINISTRATION-Q3 2020	22,500.00
07/08/2020	101	22066	01314	VERIZON WIRELESS	CELL PHONES 5-16-20 TO 6-15-20	462.39
07/08/2020	101	22067	01257	JOSH WALDRON	MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT	11.50 11.50 11.50 <u>34.50</u>
07/08/2020	101	22068	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE - WWTP JULY 2020 DUMPSTER SERVICE - TWP HALL JULY 2020 DUMPSTER SERVICE - WTR JULY 2020 DUMPSTER SERVICE - SHOP JULY 2020 DUMPSTER SERVICE - MCDONALD JULY 2020 DUMPSTER SERVICE - JAMESON JUN 2020	880.70 66.99 82.87 53.28 204.99 131.15 <u>1,419.98</u>
07/08/2020	101	22069	01236	WEB ASCENDER	WEBSITE Q3 HOSTING 2020	90.00
07/08/2020	101	22070	01690	JENNIFER WILLIAMS	REFUND MCDONALD PAVILLION RESERVATION	60.00
07/08/2020	101	22071	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT - JUNE 2020	1,500.76 <u><u>1,500.76</u></u>

101 TOTALS:

Total of 43 Checks:  
 Less 0 Void Checks:

220,201.93  
 0.00

07/02/2020 10:47 AM

User: SHERRIE

DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION

CHECK DATE FROM 06/25/2020 - 07/08/2020

Page: 3/3

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Total of 43 Disbursements:						220,201.93

<b>Charter Township of Union</b> <b>Payroll</b>
--

**CHECK DATE: June 25, 2020**

**PPE: June 20, 2020**

**NOTE: PAYROLL TRANSFER NEEDED**

General Fund	\$	33,827.08
Fire Fund		-
EDDA		-
WDDA		-
Sewer Fund		34,317.07
Water Fund		25,049.34
<b>Total To Transfer from Pooled Savings</b>	<b>\$</b>	<b>93,193.49</b>

**NOTE: CHECK TOTAL FOR TRANSFER**

Gross Payroll	\$	62,265.67
Employer Share Med		896.17
Employer Share SS		3,831.90
SUI		40.96
Pension-Employer Portion		4,723.20
Workers' Comp		900.76
Life/LTD		-
Dental		1,153.99
Health Care		19,196.94
Vision		-
Vision Contribution		-
Health Care Contribution		-
Cobra/Flex Administration		183.90
PCORI Fee		-
<b>Total Transfer to Payroll Checking</b>	<b>\$</b>	<b>93,193.49</b>

**Mt. Pleasant Fire Department  
Union Township Fire Report**

Alarm Date between 2020-06-01 and 2020-06-21

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	paratus Na	Personnel Count	Alarm Count
Union Township	0000035	6/10/2020 9:41 AM	311	Medical assist, assist EMS crew	ENG 33	3	
						<b>Total Responding 3</b>	
Union Township	0000042	6/10/2020 10:18 AM	743	Smoke detector activation, no fire - unintentional	ENG 33	3	
						<b>Total Responding 3</b>	
Union Township	0000043	6/10/2020 11:39 AM	324	Motor vehicle accident with no injuries.	ENG 33	3	
						<b>Total Responding 3</b>	
Union Township	0000044	6/11/2020 8:39 AM	743	Smoke detector activation, no fire - unintentional	ENG 33	2	
						<b>Total Responding 2</b>	
Union Township	0000046	6/11/2020 7:22 PM	735	Alarm system sounded due to malfunction	ENG 32	2	
						<b>Total Responding 2</b>	
Union Township	0000054	6/15/2020 4:19 PM	412	Gas leak (natural gas or LPG)	ENG 31	2	
						<b>Total Responding 2</b>	
Union Township	0000057	6/18/2020 12:03 AM	611	Dispatched & canceled en route	ENG 33	3	1
						<b>Total Responding 3</b>	
Union Township	0000061	6/18/2020 11:40 PM	140	Natural vegetation fire, other	ENG 31	1	1
						<b>Total Responding 1</b>	
Union Township	0000062	6/19/2020 8:09 PM	154	Dumpster or other outside trash receptacle fire	ENG 33	2	1
						<b>Total Responding 2</b>	
Union Township	0000067	6/20/2020 6:59 PM	321	EMS call, excluding vehicle accident with injury	ENG 33	2	1
						<b>Total Responding 2</b>	
<b>Total Runs 10</b>						<b>Total Responding 23</b>	

	Emergency - MPFD	Township	YTD Response	131
	Emergency - MPFD Secondary to MMR	City	YTD Response	240
	Non - Emergency			



# REQUEST FOR TOWNSHIP BOARD ACTION

**To:** Board of Trustees **DATE:** July 2, 2020

**FROM:** Mark Stuhldreher, Township Manager **DATE FOR BOARD CONSIDERATION:** 07/10/2020

**ACTION REQUESTED:** Consider approval of a Special Assessment Policy regarding total project cost, number of annual installments and interest rate for citizen initiated public improvement paving projects, using PA 188 of 1954 as the underlying statute

Current Action  Emergency

Funds Budgeted: If Yes  Account # \_\_\_\_\_ No  N/A

Finance Approval                   MDS                  

### BACKGROUND INFORMATION

The Board of Trustees deliberated a Special Assessment Policy regarding total project cost, number of annual installments and interest rate for citizen initiated public improvement paving projects, using PA 188 of 1954 as the underlying statute, during the Board meeting held June 24, 2020. Following those deliberations it was requested a revised policy be brought back to address concerns of the Board that the amortization component of the policy should be simplified. Toward that end, the following revised policy statement is recommended:

**For citizen initiated public improvement paving projects using PA 188 of 1954 as the underlying statute and when the Township is acting in the role of lender; total project cost shall include all costs from the time of initial application through the life of the special assessment district *except* administrative staff time associated with the project. The number of annual installments shall be 5 or 10 years as determined by the Board of Trustees. The interest rate shall be the lesser of 3% over the local bank prime interest rate or 8%.**

The total project cost, number of allowed installment payments, interest rate and the date interest will commence is determined by the Board of Trustees when confirming the special assessment roll.

### SCOPE OF SERVICES

Not applicable

### JUSTIFICATION

The recommended policy achieves an appropriate balance between the Township’s desire for road improvements, when acting in the role of the “lender”, and the property owners of a particular area benefiting from the citizen-initiated project.

### PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Safety

**COSTS**

Not applicable

**PROJECT TIME TABLE**

The approved policy will be incorporated into the *Charter Township of Union Citizen Guide to Special Assessment Districts* as an appendix with immediate effect.

**RESOLUTION**

It is resolved that the Special Assessment Policy regarding total project cost, number of annual installments and interest rate for citizen initiated public improvement paving projects, using PA 188 of 1954 as the underlying statute is as follows:

**For citizen initiated public improvement paving projects using PA 188 of 1954 as the underlying statute and when the Township is acting in the role of lender; total project cost shall include all costs from the time of initial application through the life of the special assessment district *except* administrative staff time associated with the project. The number of annual installments shall be 5 or 10 years as determined by the Board of Trustees. The interest rate shall be the lesser of 3% over the local bank prime interest rate or 8%.**

Resolved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yes:

No:

Absent:



## REQUEST FOR TOWNSHIP BOARD ACTION

<b>To:</b> Board of Trustees	<b>DATE:</b> June 29, 2020
<b>FROM:</b> Mark Stuhldreher, Township Manager	<b>DATE FOR BOARD CONSIDERATION:</b> 7/6/2020
<b>ACTIONS REQUESTED:</b> To conduct a Second Reading for and consider adoption of the proposed PTXT20-01 Text Amendments to Sections 13.2 and 30.4 of the Zoning Ordinance to update the standards and approval process requirements for sand and gravel pits and other extraction operations.	

Current Action  Emergency

Funds Budgeted: If Yes  Account #  No  N/A

Finance Approval

### BACKGROUND INFORMATION

Staff and the Township Attorney have worked together to prepare this amendment to the Zoning Ordinance, which would replace the special use permit requirement and outdated use standards for sand and gravel pits with a requirement for compliance with the requirements of the new Extraction Ordinance 20-01 adopted by the Board of Trustees on May 12, 2020 under provisions of the Charter Township Act. The Zoning Ordinance amendment is a necessary step to ensure consistency in the Township’s regulations for this activity.

The following is a summary of the public meetings for which the proposed amendatory has been a scheduled agenda item for review and consideration:

Date	Event	Actions
March 17, 2020	Regular Planning Commission Meeting at the Township Hall	Public hearing scheduled, but not held due to COVID19 virus-related shutdown
June 8, 2020	Special electronic meeting of the Planning Commission via Zoom	Public hearing, deliberation, and a recommendation to the Board of Trustees for adoption of the amendments
June 11, 2020	Regular electronic meeting of the Isabella County Planning Commission via telephone conference	Review of the amendments per Section 307 of the Michigan Zoning Enabling Act (Public Act 110 of 2006, as amended. “No comment” response issued 6/17/2020
June 24, 2020	Regular electronic meeting of the Board of Trustees via Zoom	Introduction and First Reading

Following the Introduction and First Reading by the Board of Trustees, a summary of the amendatory ordinance and notice of the date, time, and place of the Second Reading was published in The Morning Sun newspaper and posted at the Township Hall in accordance with the requirements of the Charter Township Act (Public Act 359 of 1947, as amended).

**SCOPE OF SERVICES**

Second Reading and adoption of the proposed text amendments to Sections 13.2 and 30.4 of the Township’s Zoning Ordinance No. 1991-5.

**JUSTIFICATIONS**

The Township recognizes that sand, gravel, and other non-metallic minerals within the Township’s boundaries are non-renewable natural resources necessary and beneficial to the welfare of its inhabitants and the surrounding region. With the adoption of the new Extraction Ordinance 20-01, corresponding amendments to the current Zoning Ordinance are necessary for consistency.

**GOALS ADDRESSED**

Board of Trustees goals addressed by this Ordinance (From Policy 1.0: Global End):

- 1. Community well-being and common good**
- 6. Commerce**

The proposed Zoning Ordinance amendments help to facilitate the establishment of extraction operations and associated non-metallic mineral commerce (1.6) in the Township under the permit process established by the new Extraction Ordinance 20-01, and are intended to support a sustainable community through the most effective use of Township resources.

**COSTS**

NA

**PROJECT TIMETABLE**

After the Second Reading and adoption by the Board of Trustees, the amendatory ordinance would take effect on the eighth day following publication of the required notice of adoption under the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended.

**RESOLUTION**

To conduct the Second Reading of the proposed PTXT20-01 Text Amendments to Sections 13.2 and 30.4 of the Zoning Ordinance, and to adopt the amendatory ordinance as Township Ordinance Number \_\_\_\_\_.

Resolved by \_\_\_\_\_ Seconded by \_\_\_\_\_

- Yes:
- No:
- Absent:

CHARTER TOWNSHIP OF UNION  
ISABELLA COUNTY, MICHIGAN

ORDINANCE NO. \_\_\_\_\_

An ordinance to amend the Charter Township of Union Zoning Ordinance No. 1991-5, as amended, by amending Sections 13.2 and 30.4 to update the standards and approval process requirements for sand and gravel pits and other extraction operations by authority of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended (MCL 125.3101 et seq.); to provide for repeal; to provide for severability; to provide for publication; and to provide an effective date.

THE CHARTER TOWNSHIP OF UNION, ISABELLA COUNTY, MICHIGAN, HEREBY ORDAINS:

**Section I – Title**

This Ordinance shall be known and may be referred to as the “Charter Township of Union Ordinance Number \_\_\_\_\_, Ordinance Amending the Charter Township of Union Zoning Ordinance.”

**Section II – Amendments**

The Charter Township of Union Zoning Ordinance, No. 1991-5, as amended, is hereby amended as follows:

**Section 13.2:** Section 13.2 is amended to delete subsection “I. 12.” (sand and gravel pits) from the list of special uses in Section 13.2 and to re-number the remainder of the list accordingly, to insert a new subsection “I” before the list of special uses, to add “Sand and gravel pits and other extraction operations, subject to Section 30.4.S.” as a permitted use, and to move the list of special uses to a new subsection “J.” so that Sections 13.2 I. and 13.2 J. read as follows:

**Section 13.2 PERMITTED USES** (F, NO. 16, NEW; 1992-6 ORDINANCE)

- I. Sand and gravel pits and other extraction operations, subject to Section 30.4.S.
- J. Special uses: The following uses may be permitted in AG Districts when all requirements, condition and procedures of Section 30 of this Ordinance are complied with:
  - 1. Airports, public or private.
  - 2. Campgrounds or recreation grounds.
  - 3. Cemeteries, public or private, including mausoleums.
  - 4. Communication towers.
  - 5. Conservation areas, public or private.
  - 6. Country clubs and golf courses.
  - 7. Filling stations.
  - 8. Group day-care homes.
  - 9. Hunting clubs or gun clubs.

10. Public and institutional uses.
11. Race tracks.
12. Second living quarters on a farm.
13. State licensed residential facilities.
14. Veterinarian services.
15. Landscaping services.
16. Utility Grid Wind Energy Systems. See Section 30.4.AC
17. Boarding Kennels. (New Ord 98-11)
18. Rooming or Boarding Dwelling, Single Unit. See Section 30.4.AE. (New Ord 13-04)

**Section 30.4:** Subsection “S.” of Section 30.4 is deleted in its entirety and replaced as follows:

**Section 30.4 SPECIAL USES PERMITTED (X, NEW, 1993-6 ORDINANCE; Y, NEW, 1995-6 ORDINANCE)**

- S. Sand and gravel pits and other extraction operations, subject to compliance with the following requirements, with documentation provided to the Zoning Administrator:
  1. Compliance with all applicable federal, state, and county regulations.
  2. Compliance with the requirements of the Township’s Extraction Ordinance No. 20-01.
  3. Planning Commission approval of an Extraction Permit and associated mining and reclamation plans as authorized by the Township’s Extraction Ordinance No. 20.01 shall also constitute site plan approval for the use under this Ordinance.

**Section III – Repeal**

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance, except as herein provided, are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section IV – Severability**

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

**Section V – Publication**

The Clerk for the Charter Township of Union shall cause this Ordinance to be published in the manner required by law.

**Section VI – Effective Date**

This Ordinance was approved and adopted by the Charter Township of Union Board of Trustees, Isabella County, Michigan, on \_\_\_\_\_, 2020, after initiation and a public

**Draft Date: May 15, 2020**

hearing by the Planning Commission on \_\_\_\_\_, 2020 as required pursuant to the Michigan Public Act 110 of 2006, as amended, and after introduction and a first reading by the Township Board on \_\_\_\_\_, 2020 and publication after such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on \_\_\_\_\_, 2020, which date is more than seven days after publication of the ordinance as is required by Section 401(6) of Act 110 of 2006, as amended, provided that this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110 of 2006, as amended.

**CERTIFICATION OF ADOPTION AND PUBLICATION OF TOWNSHIP ORDINANCE**

I, Lisa Cody, the duly elected Clerk of the Charter Township of Union, Isabella County, Michigan, hereby certify that the foregoing Ordinance was adopted at a meeting of the Charter Township of Union Board of Trustees on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, at which the following named members of the Charter Township of Union Board of Trustees were present and voted in person as follows:

- (a) Voting in favor of the Ordinance: \_\_\_\_\_  
\_\_\_\_\_
- (b) Voting against adoption of the Ordinance: \_\_\_\_\_  
\_\_\_\_\_
- (c) Absent: \_\_\_\_\_ (d) Abstain: \_\_\_\_\_

I further certify that a notice of adoption of this Ordinance was published in the Morning Sun, a newspaper of general circulation within the Charter Township of Union on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and that proof of same is filed in the Charter Township of Union Ordinance Book.

Certification Date: \_\_\_\_\_, 2020

\_\_\_\_\_  
Lisa Cody, Clerk

# MediaNews Group

MICHIGAN GROUP

Account: **531226**  
 Name: **Sherrie Teall**  
 Company: **CHARTER TOWNSHIP OF UNION**

Address: **2010 S Lincoln**  
**Mount Pleasant, MI 48858**

Telephone: **(989) 772-4600**  
 Fax: **(000) 000-0000**  
 Description: **CHARTER TOWNSHIP OF UNION NOTICE OF**

Date: **06/25/20**  
 Start Date: **06/28/20** Stop Date: **06/28/20**  
 Class: **1201 - Legal Notices**  
 Ad ID: **2019438**  
 Ad Taker: **CRCSTIMMEL**  
 Sales Person: **Celeste Stimmel (200309)**  
 Words: **402**  
 Lines: **52**  
 Agate Lines: **108**  
 Depth: **6.0**  
 Inserts: **2**  
 Blind Box:  
 PO Number:

Ad sample

**CHARTER TOWNSHIP OF UNION  
 NOTICE OF PUBLICATION BY POSTING A SUMMARY OF  
 PROPOSED AMENDMENTS TO THE ZONING ORDINANCE  
 LOT DEFINITION AND SAND AND GRAVEL PIT STANDARDS**

Notice is hereby given that the first reading of an ordinance to amend Sections 3.41, 13.2 and 30.4 of the Charter Township of Union Zoning Ordinance No. 1991-5 was made at the regular meeting of the Charter Township of Union Board of Trustees on June 24, 2020, which was held as an electronic meeting via video/telephone conference, with notice and instructions for access posted at the Township Hall and on the homepage of the Township's website in accordance with the Open Meetings Act, Public Act 267 of 1976, as amended (MCL 15.261 to 15.272) and the Governor's Executive Order 2020-129 authorizing electronic meetings.

The amendatory ordinance will be considered for the second reading and adoption at the regular Board of Trustees meeting on July 8, 2020, which will also be held at 7:00 p.m. an electronic meeting via video/telephone conference, with notice and instructions for access posted at the Township Hall and on the homepage of the Township's website.

The following is a summary of the amendatory ordinance. A true copy of the ordinance may be inspected or obtained upon request during business hours at the Charter Township of Union office, 2010 South Lincoln Road, Mt. Pleasant, MI 48858, or on the Township's website under Announcements at <http://www.uniontownshipmi.com/>:

Section I - Title establishes the title of the ordinance.  
 Section II - Amendments establishes the amended "lot" definition proposed to be included in Section 3.41 (Lot), the change to Section 13.2 (Permitted Uses) to move sand and gravel pits from a special use to a permitted use in the AG (Agricultural) District, and the amended standards in Section 30.4.S. that would apply to sand and gravel pits and other extraction operations under the Zoning Ordinance.  
 Section III - Repeal confirms the repeal of Township ordinances or parts thereof that conflict with this amendatory ordinance to the extent necessary to give the ordinance full force and effect.  
 Section IV - Severability confirms that this ordinance is severable as provided by law.  
 Section V - Publication confirms that applicable state law publication requirements will be met.  
 Section VI - Effective Date establishes the effective date of the amendatory ordinance per requirements of the Michigan Zoning Enabling Act (Public Act 110 of 2006, as amended, being MCL 125.3101 et seq.).

Total: **\$236.76**

Paid Amount: **\$0.00**

Amount Due: **\$236.76**

Publication

Morning Sun, morningstarpublishing.com

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## REQUEST FOR TOWNSHIP BOARD ACTION

<b>To:</b> Board of Trustees	<b>DATE:</b> June 29, 2020
<b>FROM:</b> Mark Stuhldreher, Township Manager	<b>DATE FOR BOARD CONSIDERATION:</b> 7/8/2020
<b>ACTIONS REQUESTED:</b> To conduct a Second Reading for and consider adoption of the proposed PTXT20-01 Text Amendments to Section 3.41 of the Zoning Ordinance to revise the definition of lot.	

Current Action   X        Emergency         

Funds Budgeted: If Yes          Account #          No          N/A   X  

Finance Approval   

### BACKGROUND INFORMATION

This Zoning Ordinance amendment to revise the “lot” definition in Section 3.41 was initiated by the Township to resolve an issue that led to a need for the Zoning Board of Appeals to respond to a text interpretation request in January. The proposed definition would clarify the characteristics of a “lot,” as regulated by the Zoning Ordinance, and would make clear that all elements of the definition apply to the defined term.

The following is a summary of the public meetings for which the proposed amendatory has been a scheduled agenda item for review and consideration:

Date	Event	Actions
March 17, 2020	Regular Planning Commission Meeting at the Township Hall	Public hearing scheduled, but not held due to COVID19 virus-related shutdown
June 8, 2020	Special electronic meeting of the Planning Commission via Zoom	Public hearing, deliberation, and a recommendation to the Board of Trustees for adoption of the amendments
June 11, 2020	Regular electronic meeting of the Isabella County Planning Commission via telephone conference	Review of the amendments per Section 307 of the Michigan Zoning Enabling Act (Public Act 110 of 2006, as amended. “No comment” response issued 6/17/2020
June 24, 2020	Regular electronic meeting of the Board of Trustees via Zoom	Introduction and First Reading

Following the Introduction and First Reading by the Board of Trustees, a summary of the amendatory ordinance and notice of the date, time, and place of the Second Reading was published in The Morning Sun newspaper and posted at the Township Hall in accordance with the requirements of the Charter Township Act (Public Act 359 of 1947, as amended).

**SCOPE OF SERVICES**

Second Reading and adoption of the proposed text amendments to Section 3.41 of the Township’s Zoning Ordinance No. 1991-5.

**JUSTIFICATIONS**

The proposed “lot” definition change is necessary to resolve an issue that led to a request for the Board of Appeals to interpret the text.

**GOALS ADDRESSED**

Board of Trustees goals addressed by this Ordinance (From Policy 1.0: Global End):

**1. Community well-being and common good**

The proposed Zoning Ordinance amendment helps to support a sustainable community through the most effective use of Township resources (1.0).

**COSTS**

NA

**PROJECT TIMETABLE**

After a Second Reading and adoption by the Board of Trustees, the amendatory ordinance would take effect on the eighth day following publication of the required notice of adoption under the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended.

**RESOLUTION**

To conduct the Second Reading of the proposed PTXT20-01 Text Amendments to Section 3.41 of the Zoning Ordinance, and to adopt the amendatory ordinance as Township Ordinance Number \_\_\_\_\_.

Resolved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yes:  
No:  
Absent:

CHARTER TOWNSHIP OF UNION  
ISABELLA COUNTY, MICHIGAN

ORDINANCE NO. \_\_\_\_\_

An ordinance to amend the Charter Township of Union Zoning Ordinance No. 1991-5, as amended, by amending Sections 3.41 to revise the definition of lot by authority of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended (MCL 125.3101 et seq.); to provide for repeal; to provide for severability; to provide for publication; and to provide an effective date.

THE CHARTER TOWNSHIP OF UNION, ISABELLA COUNTY, MICHIGAN, HEREBY ORDAINS:

**Section I – Title**

This Ordinance shall be known and may be referred to as the “Charter Township of Union Ordinance Number \_\_\_\_\_, Ordinance Amending the Charter Township of Union Zoning Ordinance.”

**Section II – Amendments**

The Charter Township of Union Zoning Ordinance, No. 1991-5, as amended, is hereby amended as follows:

**Section 3.41:** Section 3.41 is deleted in its entirety and replaced as follows:

**Section 3.41 LOT**

A tract of land that (1) is of sufficient land area to satisfy the requirements of this Ordinance for maximum lot coverage and minimum lot area; (2) is of sufficient land area to provide the minimum buildable area, yard setbacks, and any other open space as required by this Ordinance for a principal building or a group of such buildings and accessory buildings, or utilized for the principal use and uses accessory thereto, as allowed in the zoning district; and (3) has direct frontage on and access to a public or private road right-of-way. A condominium unit established under the Condominium Act, parcel created under the Land Division Act, and any other lot of record shall be a “lot” for purposes of this Ordinance only if the physical characteristics of unit, parcel or lot of record include all three elements of this definition.

**Section III – Repeal**

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance, except as herein provided, are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section IV – Severability**

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

**Section V – Publication**

The Clerk for the Charter Township of Union shall cause this Ordinance to be published in the manner required by law.

**Section VI – Effective Date**

This Ordinance was approved and adopted by the Charter Township of Union Board of Trustees, Isabella County, Michigan, on \_\_\_\_\_, 2020, after initiation and a public hearing by the Planning Commission on \_\_\_\_\_, 2020 as required pursuant to the Michigan Public Act 110 of 2006, as amended, and after introduction and a first reading by the Township Board on \_\_\_\_\_, 2020 and publication after such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective on \_\_\_\_\_, 2020, which date is more than seven days after publication of the ordinance as is required by Section 401(6) of Act 110 of 2006, as amended, provided that this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110 of 2006, as amended.

Draft Date: May 15, 2020

**CERTIFICATION OF ADOPTION AND PUBLICATION OF TOWNSHIP ORDINANCE**

I, Lisa Cody, the duly elected Clerk of the Charter Township of Union, Isabella County, Michigan, hereby certify that the foregoing Ordinance was adopted at a meeting of the Charter Township of Union Board of Trustees on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, at which the following named members of the Charter Township of Union Board of Trustees were present and voted in person as follows:

(a) Voting in favor of the Ordinance: \_\_\_\_\_  
\_\_\_\_\_

(b) Voting against adoption of the Ordinance: \_\_\_\_\_  
\_\_\_\_\_

(c) Absent: \_\_\_\_\_ (d) Abstain: \_\_\_\_\_

I further certify that a notice of adoption of this Ordinance was published in the Morning Sun, a newspaper of general circulation within the Charter Township of Union on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and that proof of same is filed in the Charter Township of Union Ordinance Book.

Certification Date: \_\_\_\_\_, 2020

\_\_\_\_\_  
Lisa Cody, Clerk